



2023 Collaboration Exhibit

***Photography & Artistic
Renditions of the
Lowcountry***

IMPORTANT DATES

JUNE 14, 2023: Deadline for photographers to email high res JPEG or PNG of their entry to Academy@ArtLeagueHHL.org. (Max 2 images per participant)

JUNE 19 – 23, 2023: Time frame for local artists (other than photographers) to choose which photographs they want to re-create in their own style and medium.

JUNE 26, 2023: Photographers will be notified which of their pieces was selected by another artist to re-create (1 max). At this point, photographers can begin preparing their final pieces. Only final pieces must be framed/finished.

AUGUST 15, 2023: Any artist who wants their piece considered for post card and/or advertising artwork should have high resolution images of their artwork submitted by this day to Academy@ArtLeagueHHL.org.

SEPTEMBER 22, 2023: Participants may come to Art League Academy (106 Cordillo Pkwy) anytime this day from 10am to 2pm to receive help in finishing up the framing of their work. This is a FREE opportunity to participants.

OCTOBER 14, 2023: All submissions should be turned into Art League Academy on this day between 10am and 12pm. No artwork will be accepted after this date/time.

OCTOBER 15, 2023: Representatives from LLHHI and ALHH will hang the exhibit this day. If you're interested in helping, contact Academy@ArtLeagueHHL.org for more details.

OCTOBER 16-25, 2023: The exhibition will be open to the public to view during these days from 10am to 2pm each day. The exhibit is at 106 Cordillo Parkway and it is free to visit.

OCTOBER 18, 2023: An artist reception will be held this evening from 5 to 7pm. The reception will be free and open to the public. Visitors will choose their favorite photograph, recreation, and pair during a people's choice award.

OCTOBER 26, 2023: All unsold Artwork should be picked up this day at Art League Academy from 10am to 2pm. If you can't pick up Artwork on this day, please make arrangements ahead of time by contacting Academy@artleaguehhi.org.

Artwork Drop-off & Pick-up

- Artworks must be delivered on the artwork drop-off day between 10am and 12pm (Saturday, October 14, 2023). No art will be accepted after these hours. If you have a conflict with the change of show date due to extenuating circumstances, please contact Academy@ArtLeagueHHL.org at least 72 hours in advance to make other arrangements.
- Each piece of artwork should have 2 change of show forms (attached) completely filled out, one taped to the front of the piece, and one taped to the back of the piece.
- The artist's name on the change of show form and artwork label must be their legal name, no pseudonyms, to ensure proper bookkeeping records.
- Pick up of all unsold artwork is between 10am and 2pm on the scheduled artwork pickup date (Thursday, October 26, 2023). Please make arrangements for someone else to pick up your artwork if you are unavailable. Neither ALHH or LLHHI are responsible for any damage or loss of pieces not picked up on the change of show day. If extenuating circumstances do not allow you to make it to pick up your work on change of show day, please call the Academy Manager (843-842-5738) to make arrangements. We cannot guarantee that we will be able to accommodate your needs.
- Any artwork that is left in the Academy for longer than one month (30 days) after the close of an exhibition, without prior approval, becomes property of Art League of Hilton Head.

Hanging Standards

NOTE: Participants are invited to Art League Academy on September 22, 2023 from 10am to 2pm to receive help in finishing the framing of their pieces. Artists should provide their own frames, glass and mats, but Art League Academy can help provide the correct types of hooks, wire and backing for anyone who wants help ensuring their piece is finished in a professional manner.

- Artists are encouraged to place a secondary label on the back of their works highlighting any specific processes they have used. This is a courtesy to the art collector and helps sell the work. Each type of artwork is addressed specifically; however, here are a few points that apply to all art types:
 - Artwork must follow in line with our theme of People, Places & Things of the Lowcountry.
 - Other Artworks should be inspired by the photograph the corresponding artist chose.
 - 2D artwork should not exceed 25 lbs.
 - Framed artwork must not exceed 40" (wide) x 40" (tall).
 - Framing wire is required, except for metal-backed artworks.
 - Using string, fishing line or any other material for hanging is not acceptable.
 - Framing wire must be attached using d-rings or screw eyes.
 - The hanging wire must be completely hidden behind the frame.
 - No wet paintings will be hung.
- Framed Works Simplify your framing. Let your art speak for itself. Frames, Plexiglas, Glass, & Mats that are dirty, damaged, or scratched are not acceptable.

- Plexiglas:
 - Works on paper should be covered in Plexiglas.
 - Plexiglas should not be bulging and must fit the frame.
 - Plexiglas must be 1/10-1/8 inch thick. If using Plexiglas, please indicate to your buyers by providing a secondary label on the backing of your work with the following information: This piece is framed with Plexiglas, which is archival and UV resistant. To preserve its original quality, Plexiglas must be cleaned differently than glass. Always use a soft rag and either commercial “acrylic cleaner” or mild soap and water. Do not use window cleaner or paper towels.
- Glass:
 - Pastels should be covered in glass.
- Matting:
 - Acid-free mats are recommended.
- Works on Canvas:
 - If work is unframed, it must be on gallery wrapped canvas, with no tacks or staples showing.
 - All canvases must be squared and secured at right angles & sides must be painted.

Photography

- All exhibited photographs regardless of type or process, will be designated as “Photography” on the label. Art League encourages you to place a secondary label on the back of your work highlighting any specific processes you have used. This is a courtesy to the art collector and helps sell your work. Please follow the guidelines above based on whether your photograph is framed or on canvas.

3D Freestanding or Pedestal Artwork Standards

- 3D artwork standards will be enforced. Artworks not meeting these standards will not be accepted to exhibit. Here are a few points that apply to all types of pedestal work;
 - Artwork must be in concept with the photograph the 3D artist chose as inspiration.
 - Broken, chipped, unstable, dusty, or dirty work will not be accepted.
 - 3D artwork should not exceed 40 lbs. Exceptions to this rule will be determined on an individual basis.

2023 ALHH LLHHI COLLABORATION PARTICIPATION FORM & AGREEMENT

NAME: _____

ADDRESS: _____

PHONE: (____) ____-____ EMAIL: _____

1. I, the undersigned, hereby agree that I will not hold Art League of Hilton Head, Lifelong Learning of Hilton Head Island, or any of their volunteers, employees, or agents responsible for any loss or damage, however caused, to any work submitted for any exhibit.

2. All artwork must be for sale, remain in Art League Academy and cannot be removed during the specified duration of the show, unless sold.

3. Any artwork that is left at Art League Academy for longer than one month (30 days) after the close of an exhibition without prior approval will automatically become the property of Art League of Hilton Head and will be disposed of in any manner decided upon.

4. Art League of Hilton Head receives a commission of thirty-five percent (35%) of the sale price of artwork; the artist receives sixty-five percent (65%) of the sale price. This also applies to the sale of an exhibited work of art up to thirty (30) days after the close of an exhibition for which the work was submitted, if the buyer was introduced to the work of art in Art League Academy. Artists who receive a commission greater than \$599 will be required to complete form W9 prior to receiving any commission payouts.

5. The undersigned understands that all artwork sales must be processed through Art League of Hilton Head unless prior arrangements have been made with the Academy Manager. The undersigned further understands that exhibitors are not authorized to effect sales of their work directly with a customer. Checks in the full amount indicated on the identification card will be made payable to Art League of Hilton Head. At the beginning of the month, following the month of a sale, the Art League Bookkeeper will issue a check to the artist for 65% of all sales processed in the previous month. The undersigned also understands that all prices indicated on the identification cards are set by the artists and are not negotiable by Art League personnel, as this information comes directly from the change of show form filled out by the artists.

6. I permit ALHH and/or LLHHI to photograph or record my artwork for use in marketing and promotional purposes. Art League Board of Directors and Lifelong Learning Board of Directors, (or their designees), reserves the right to judge whether or not a piece of art is original, is the work of the submitting artist or if the work is appropriate for display at Art League of Hilton Head. If you have any questions or concerns, please call the Academy Manager at 843.842.5738 or email Academy@artleaguehhi.org

I have read and understand all of the guidelines in the ALHH LLHHI Collaboration Exhibition Packet.

Signature _____ Date ____/____/____

ALHH & LLHHI COLLABORATION
Change of Show Form

Date: _____

Artist:

Last Name: _____

First Name: _____

Title: _____

Medium: _____

Price: \$ _____

☐ **Photograph** ☐ **Other**

Phone: _____

ALHH & LLHHI COLLABORATION
Change of Show Form

Date: _____

Artist:

Last Name: _____

First Name: _____

Title: _____

Medium: _____

Price: \$ _____

☐ **Photograph** ☐ **Other**

Phone: _____

ALHH & LLHHI COLLABORATION
Change of Show Form

Date: _____

Artist:

Last Name: _____

First Name: _____

Title: _____

Medium: _____

Price: \$ _____

☐ **Photograph** ☐ **Other**

Phone: _____

ALHH & LLHHI COLLABORATION
Change of Show Form

Date: _____

Artist:

Last Name: _____

First Name: _____

Title: _____

Medium: _____

Price: \$ _____

☐ **Photograph** ☐ **Other**

Phone: _____